

## COVID-19: ESRF bulletin - 17 March 2020

On 16 March 2020, the French President announced new measures to set up a confinement throughout the territory, for at least 15 days, with strict restrictions for people to leave their home. <https://www.gouvernement.fr/info-coronavirus>

Please find below an update of the measures taken by ESRF Management with the aim to protect the health and well-being of the ESRF staff and visitors, in line with the recommendations of the French Authorities.

- Since Monday 16 March 2020 at noon, the ESRF site is closed until further notice. <https://www.esrf.eu/home/news/general/content-news/general/covid-19-update.html>

- The restaurant and guesthouse are also closed.
- Only staff members whose presence is required on-site will be allowed to come to the ESRF site.

In line with the measures of confinement set up by the French Government, an access certificate is sent to staff members who have to come on-site. In addition to this access certificate, staff members coming on-site must have with them the official document authorising their circulation (« attestation de déplacement dérogatoire »), which can be downloaded from the French Ministry of Internal Affairs website. (<https://www.interieur.gouv.fr/Actualites/L-actu-du-Ministere/Attestation-de-deplacement-derogatoire>).

Staff members coming on-site must have both documents with them at all times when coming to or returning from the ESRF. If they cannot be printed out, an electronic version is acceptable (e.g. on your mobile phone) for the ESRF access certificate, and a hand-written version for the individual « attestation de déplacement dérogatoire ».

- Teleworking:  
(<http://intranet.esrf.fr/cms/render/live/en/sites/intranet/home/StaffInfo/list-notes/content/listNotes/2020/coronavirus---teleworking.html>)  
As of 14 March, ESRF staff doing telework have been identified by their supervisors. They have to stay in contact with their supervisors during this period and have to be contactable during working hours.
- If teleworking is not possible, supervisors will declare the concerned staff member on “diverse leave” or “sick leave”. Please note that sick leave can be applied for persons in charge of children under 16 years (2020-227 decree of 9 March 2020, modified on 11 March 2020). Only one parent is eligible per family. Staff members in charge of children under 16 years who wish to benefit from a sick leave as foreseen in the aforementioned decree must send an official request by email to their supervisor.
- An IT hotline has been set up to support staff members who are teleworking: by email at [helpdesk@esrf.fr](mailto:helpdesk@esrf.fr) and by phone (from 8h to 11h30 and from 13h to 17h, 5d/7d) at **04 76 88 24 24** . ESRF Management is also setting up tele- and video-conference tools to support internal communication and work within the Groups. More information in this respect will be sent in due time.
- As a reminder, all professional trips are cancelled until further notice.

The ESRF Management